

DIOCESE OF AUSTIN
JOB DESCRIPTION

CAFETERIA COOK AND HELPERS

QUALIFICATIONS:

1. Is dependable, courteous, and punctual
2. Has good hygiene and good health
3. Knows how to follow recipes and cook
4. Possesses ability to work efficiently with others
5. Has basic math skills
6. Has good relational skills
7. Updates personal health card in compliance with Health Department

REPORTS TO: Cafeteria Manager

SPECIFIC RESPONSIBILITIES:

1. Prepares, cooks and serves food
2. Washes dishes, assures that kitchen and serving area meet health department requirements
3. Advises Cafeteria Manager of supply shortages
4. Advises manager of popular or unpopular foods
5. Monitors food for any sign of spoilage
6. Performs other duties as assigned by the Cafeteria Manager and/or Principal